



Region III Workforce Investment Board of Kanawha County, Inc.

Meeting October 15, 2019

Board Minutes

Members Present

Jeri Adkins
Sandra Ashley
Paul Breedlove
Lucinda Curry
Janet Drumheller
Bob Gray
John Haer
Marlo Long
Brett Matthews
Marsha Mullins
Carl Olian II
Lee Roberts
Thomas Samples
Lori Counts-Smith

Members Absent

Alex Compton
David Felington
Anita Ferguson
Andrew Gunnoe
Laura McCullough
Michael Newman
Mike Sirockman

Staff

Lailah Ali
Amy Farley
Annie Jones
Tamara Lee
Nick Nunnery
Michele Painter
Courtney Saunders
Nita Shafer
Andy Sweetnich
Derek Vance

Guest

Nancy Shepherd

Board Chairman, Lucinda Curry called the meeting to order at 11:05 a.m. at the Charleston Area Alliance on 1116 Smith Street in Charleston, WV. Lucinda introduced the new board members, Lori Counts-Smith, Marlo Long, Michael Newman and Alex Compton. Lucinda asked for introductions from all.

Lucinda welcomed everyone.

Paul Breedlove made a motion to approve the minutes of the August 20th Board Meeting, Brett Matthews seconded it. Minutes were approved.

Finance Report-Bob Gray

Bob explained that the finance report was for the first quarter of the year. We carried over money from last year. Food stamp money is roughly the same as last year. Last year the WIB office struggled to spend the training dollars, but so far this year we haven't had any problems. We have twelve individuals in ITA contracts, and six dislocated workers so far for the year. Lee Roberts accepted the motion and Carl seconded it with the suggestion that the proper corrections of inserting the numbers into the correct column. Andy explained what the MACC report is to Marlo Long. On the audit resolution, it is due by the end of the month. Between June 2018 to January 2019, from the MACC to the draws only averaging about 25 dollars a month that was off. Andy and Nancy are currently making corrections to submit the corrected errors. There were no audit findings, only a few concerns.

One Stop Update/Michele Painter and Tamara Lee

Michele and Tamara have begun doing open eligibility on Wednesdays at 8:30 AM. Since the open eligibility started 98 job seekers have attended but, not all 98 were eligible for the programs. There have been an additional 22 ITA's written since July's report. There are nine individuals going to Bridge Valley for their recovery coach academy credential Support services are available for individuals who are enrolled in the pre-apprenticeship construction program. Currently there are two On the Job training contracts and eleven transitional job contracts.

Youth Update-Amy Farley

Amy and Nancy just signed a new contract with HRDF for youth. About twenty youth have been exited from the program because they have disengaged. The contract allows sixty youth between the ages of 16-24 to be served.

DHHR Food Stamp E&T Update-Derek Vance/Annie Jones/Lailah Ali

Derek said that they are in the process of figuring out and understanding the new policy they have, what they can do and what they cannot do. The policy is supervised job search, so the client can volunteer to do a supervised job search, and if they do not wish to participate in the job search, they will receive assistance for three months. If they do not work or do community service for at least 20 hours a week they will not qualify to continue receiving food stamps. Persons will not be eligible for assistance for three years.

Business Services Update-Nick Nunnery

Nick talked about the job fair that is scheduled to be on November 1st at the YMCA in Montgomery. Nick has gotten about twenty to twenty-five vendors to be there. Kanawha county schools will possibly be transporting students to attend the job fair. The Kanawha county commission office has advertised it on their website. We will also be advertising the job fair in the local newspaper. He is negotiating a contract with Alpha Technologies for incumbent worker training. Alpha is looking to hire additional 150-250 individuals once they are receive FedRamp certification. Under the contract they are promising to hire 25 percent of the new hires from WIOA eligible individuals.

Executive Director's Report-Nancy Daugherty

Nancy was unavailable for this meeting, so Amy Farley gave her report Nancy has attended the ICT meetings, Directors meeting and monthly staff meetings. Nancy and Amy also attended a MACC training, to review and monitor record keeping. Nancy submitted the Adult, Dislocated Worker and Youth budget to WorkForce WV. She was in attendance with the Kanawha County Commission meeting on September 5th and gave them the WIOA budget and new board member names. She has recently negotiated new contracts with HRDF and the One Stop Operations. DHHR's new contract for FSE&T has been signed also. On September 10th, there was training in Flatwoods and it was on data entry on individuals who aren't in the MACC system. This will enable WIB-KC to receive credit for more employer visits. Nancy recently gave a presentation at the Rea of Hope, and now one of their residents is an OJT.

Amy has recently conducted a case management training for both Youth Staff and the career planners with updates to the policies.

The open house the WIB wanted to conduct at the One Stop has not been approved for individuals to come. But it has been approved for an open house for training and services providers to meet with each other. Nancy has attended the elevation luncheon and has been appointed to the State Rehabilitation Council by Governor Jim Justice. The empowered employment pilot programs draft has been submitted to the work group and executive committee. This program will serve up to 30 individuals, paying the employer the full wage for up to 26 weeks.

Nancy and Andy received technical assistance training for the Fiscal Administrative Management Unit of Workforce WV. and it was regarding the contracts that involve incumbent worker funds.

Nancy has met with Hope CDC and they have office and classroom space they are willing to let us use.

Nancy attended the By-laws committee on September 9th.

Staff from the WIB attended the Montgomery Fall Fest supplying information to the outer lying areas.

Tamara and Michele attended the Kanawha County Counselor Fair where the schools bussed in all the 11th and 12th graders in.

Nick went to the Kmart in Elkview to support the Rapid Response program and that turnout was about 20 people. Nancy gave recognition to the staff and all their outstanding work that has been done.

Upcoming Events:

Mini Job Fair at Little Page Housing on 10/17/19

Co-sponsor Job Fair with WV Development Office for Nations Force and other employers on 10/17/19

Minority Expo on 10/22/19 at the Charleston Coliseum & Civic Center

Kanawha County Schools & Division of Rehabilitation Transition Fair on 10/29&30/19

Job and Resources Fair at YMCA in Montgomery on 11/01/19

WIB-KC Board/Holiday Meeting on December 17, 2019

Lucinda asked that all board members please sign forms on Conflict of Interest, Confidentiality agreement and In Case of Emergency form.

A request to move funds from Dislocated Worker funding stream to the Adult funding stream, but the amount hasn't not been decided.

Bob put in a motion to transfer \$100,000 from dislocated worker allocation to adult allocations and Lee seconded it Motion Carried. .

Lucinda adjourned the meeting at 12:10 PM

Respectfully submitted by:

Courtney Saunders

Office Assistant at the WIB

10/24/2019

Auxiliary aids and services available upon request to individuals with disabilities.

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