



Region III Workforce Investment Board of Kanawha County, Inc.

Meeting December 17, 2019

Board Minutes

Members Present

Jeri Adkins
Sandra Ashley
Paul Breedlove
Lori Counts-Smith
Lucinda Curry
David Felington
Anita Ferguson
Bob Gray
Andrew Gunnoe
Laura McCullough
Marsha Mullins
Lee Roberts
Thomas Samples
Mike Sirockman
Stephanie Smith

Guests

Janet Drumheller
Jeff Farley
Gary Cotta

Members Absent

Alex Compton
John Haer
Marlo Long
Brett Matthews
Michael Newman
Carl Olian

Staff

Lailah Ali
Nancy Daugherty
Amy Farley
Annie Jones
Tamara Lee
Nick Nunnery
Michele Painter
Courtney Saunders
Nita Shafer
Andy Sweetnich
Derek Vance

Board Chairman, Lucinda Curry called the meeting to order at 11:02 a.m. at the Charleston Area Alliance on 1116 Smith Street in Charleston, WV. Lucinda introduced David Felington, as a new board member. She also introduced guests Jeff Farley and Gary Cotta. Jeff is the new Acting Manager at the one stop and Gary is the director for the Mission Services through the Goodwill. Lucinda then asked for approval of minutes from the October 15th board meeting. Lee Roberts made motion for approval, and Paul Breedlove seconded the motion. Motion carried.

Finance Report-Bob Gray

Bob explained that we are five months into the program year, which is about 40% of the year. Andy made changes to the first page of the finance report. Bob asked that Andy report the MACC fee in its own column. We had \$329,000 in carry over money from the previous fiscal year that has already been spent or obligated. This year we have \$1,452,000 and \$168,000 in the DHHR food stamp contract money. But that total is for all the programs we offer. Bob explained the numbers and the percentages. We have trained 23 Adults and there have been 7 dislocated workers this year. He then talked about the On the Job Training contracts and Transitional Job contracts. Lucinda asked for approval, Lee Roberts made the motion to approve, and Anita Ferguson seconded it. Motion carried.

One Stop Update/Michele Painter and Tamara Lee

Michele informed us that since October 16th to the week prior of this board meeting: 83 people have been seen for WIOA eligibility; 33 did not have the correct documentation and/ or didn't come back with the documentation. We have given three waivers to individuals who already had a degree and needed to go back to school. Twenty-one individuals did not pass the TABE test and haven't come back to retest. Nine are scheduled to come back to retest. Seven individuals enrolled in training under an ITA contract. Ten individuals are in the process of signing an ITA contract, which means they have completed eligibility, but they still must do their research assignment or take their drug screen. Sixteen individuals have completed training since October. Seven new transitional job contracts have been written since October and only one person has quit. The case managers receive referrals daily from the Jobs and Hope program and from the DHHR Able Bodied Adults Without Dependents (ABAWD) program and Job Service. Since July the WIOA case managers have written over 50 ITAs. 19 Transitional Job contracts and 2 On the Job Training contracts. 10 participants are receiving supportive services.

Youth Update-Amy Farley

Amy informed us that for this program year, we can serve 60 youth and are actively recruiting individuals. There are 29 currently enrolled and they are doing work experience and obtaining their TASK (formerly GED) Also, there are 19 individuals who are in follow-up status. Our goal is to get many out of school disengaged youth reconnected and on the right path. The YMCA in Montgomery, WV has recently began working with two youth participants.

DHHR Food Stamp E&T Update-Derek Vance/Annie Jones/Lailah Ali

Annie informed us since DHHR policy changed and the individual is not required to be enrolled in ABAWD, the referrals have decreased. Derek, Lailah and Annie, the DHHR case managers have been reaching out to the individuals to encourage them to participate in the ABAWD program. This new policy went into effect in October. Nancy is also considering moving Derek Vance on site at the one stop for individuals to see, and assist in their job search, for the ABAWD program.

*ABAWD-Able Bodied Adults Without Dependents

Business Services Update-Nick Nunnery

Since March, a power point presentation has been produced and other marketing tools, that have helped educate Kanawha Valley employers. Nick attends numerous networking events, which resulted in a contract with Casto Technologies who are sending some of their employees to training at a two-year HVAC program hosted by BridgeValley. Nick spoke about the Transitional Jobs programs and that East Coast Tees was able to obtain a viable workforce and expand their business, which then allowed them to avoid any layoffs. New Birth Construction has obtained three individuals enrolled in the Transitional Job program and they are currently revitalizing some of the houses on the west side of Charleston.

Executive Director's Report-Nancy Daugherty

Comments supplementing the written report - Nancy talked about what the Interagency Collaborative Team meetings and what goes on that she attends once a month. At the Workforce Investment Board (WIB) Directors meetings one topic was drug screens, with apprenticeship programs giving different screenings from recovery homes and the

Workforce WV Discussion about how to accept the various versions of drug screen between program operators. The Empowered Employment program is like the Transitional Job program, as it targets individuals that have no work history or spotty work history, and barriers to employment. It allows for up to 26 weeks of employer wage subsidy. The paperwork was submitted for the Empowered Employment grant on October 21st and Nancy did a follow up on it December 4th, which at that point she had to resubmit the paperwork. Updates were made in the policy for Transitional Jobs. Nancy recently attended the Elevation Luncheon which was very informative session on senior services with AARP. The WIB also contracted recently with WV Public Broadcasting for radio spots on PBS at various times. Alpha Technologies started training on December 1st and the training should be finished about May of 2020, which they will then have their FedRamp certification. Once they have this certification, they expect to see an increase in the number of employees they have. The anticipated number of new hires will be between 100-200 and Alpha has agreed to hire 25% WIOA eligible participants. The fund request for business services was submitted on November 25th. Also, the transfer of \$100,000 from the dislocated worker funding stream to the adult funding stream was submitted on November 25th. We are considering sponsoring a workshop at the one stop. The workshop will have short lessons how to look for a job, what to wear to a job interview, financial literacy, interviewing, applications, resumes and many other things to help individuals look for and secure a job.

Other Business:

Janet Drumheller reported that on December 9th the by-laws committee met and revised the by-laws. Board members received the new copy to review for voting at the next board meeting in February.

Amy informed us that the bidder conference will be in February for the one stop operations. The contract will run from July 01, 2020 – June 30, 2023.

Performance goals and reports are based on individuals who have exited the program. We were well above the 80% goal mark on employment and credentials obtained.

Mr. Thomas Hill, an ex-offender is working as a Crane Operator making over \$25 an hour.

Upcoming Events:

January 22, 2020- One Stop/ Training Providers and Youth Meeting,

Meeting adjourned 12:13 PM

Respectfully submitted by:
Courtney Saunders
Office Assistant at the WIB
01/02/2020

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