



**Region III Workforce Investment Board of Kanawha County, Inc.**

**Meeting August 20, 2019**

**Board Minutes**

**Members Present**

Sandra Ashley  
Paul Breedlove  
Lucinda Curry  
Janet Drumheller  
Bob Gray  
Laura McCullough  
Brett Matthews  
Marsh Mullins  
Carl Olian II  
Thomas Samples  
Mike Sirockman

**Members Absent**

Jeri Adkins  
Anita Ferguson  
Andrew Gunnoe  
John Haer  
Lee Roberts  
Stephanie Smith

**Staff**

Nancy Daugherty  
Amy Farley  
Derek Vance  
Tamera Lee  
Nick Nunnery  
Michele Painter  
Nita Shafer  
Andy Sweetnich  
Annie Jones  
Lailah Ali  
Courtney Saunders

**Guest**

Alex Compton  
Larry Malone

Board Chairman, Lucinda Curry called the meeting to order at 11:02 a.m. at BridgeValley South Charleston Campus located at 2001 Union Carbide Drive South Charleston WV. Lucinda asked for introductions from all.

Nancy Daugherty welcomed Larry Malone the Director with Charleston Mayor's Office of Economic and Community Development.

Nancy introduced Courtney Saunders our new office assistant working under our Transitional Jobs Program. Courtney thanked all for their help for her to gain work experience.

Lucinda Curry welcomed the new Board officers, Vice Chairman Anita Ferguson, Secretary Brett Matthews and Treasurer Bob Gray.

Lucinda Curry had a correction on the June Meeting minutes, stating she had worked on Region 4 for eight years not Region 3. Lucinda asked for approval of the June 18<sup>th</sup> minutes, Janet Drumheller approved the minutes with a second by Paul Breedlove. All were in favor.

#### Finance Report-Bob Gray

Bob explained the Overall Budget ending June 30, 2019.

Bob ask for Approval of the Finance report, Laura McCullough approved and all in favor.

Nancy discussed our recently completed Financial and Program Audit, stating all went very well with Andy agreeing.

#### One Stop Update/Michele Painter and Tamara Lee

Michele reported of what has been done since the last board meeting. Michele talked about three working through Transitional Jobs Program, one has left the program, Courtney who is working at Region 3 and Grace who is at HRDF. Nancy talked about new Support Services becoming available.

#### Youth Update-Amy Farley

Amy talked about some training items she talked about with the auditors. Amy discussed working on the case manager manual, also working on the youth program. Amy informed of the upcoming contract negotiations for the Youth and One-Stop. Also Transition Fair for the youth coming up October 29<sup>th</sup> and 30<sup>th</sup>.

## DHHR Food Stamp E&T Update-Derek Vance/Annie Jones/Lailah Ali

Derek talked about meeting with Nancy, Nita, Nick and Amy about transportation issues. Since the last board meeting one is enrolled at BridgeValley, and a few have found employment.

## Business Services Update-Nick Nunnery

Nick Nunnery talked about Incumbent Workers program to Casto Technologies. Nick also new posters being made.

## Executive Director's Report-Nancy Daugherty

Nancy talked about the DHHR Food Stamp new budget will be same as last year. Nancy talked about our quarterly Youth, Training Provider and One Stop meeting will be back to back on September 25<sup>th</sup> with lunch being provided.

Nancy shared about a Power Point to help with recruiting for our programs. Discussed attending County Commissions meetings, also met with Larry Malone Director of Charleston Office of Economic and Community Development.

Lucinda ask for a motion to approve the DHHR Food Stamp E&T budget with Bob Gray approving and a second from Sandra Ashley.

Lucinda then asked for approval of the new board members, Mike Newman nominated by John Haer, Marlo Long nominated by Laura McCullough, Lori Counts-Smith nominated by Sandra Ashley and Alex Compton nominated by Janet Drumheller.

Board Meeting went into Executive Session.

A workgroup/committee consisting of Lucinda Curry, Laura McCullough, Carl Olian, Nancy Daugherty and Janet Drumheller to revise the WIB-KC By-Laws.

Next Board Meeting will be October 15<sup>th</sup> at 11:00@ Charleston Area Alliance.

Lucinda asked for a motion for adjournment at 12:20pm with Mike Sirockman made a motion and Sandra Ashley seconding.

Auxiliary aids and services available upon request to individuals with disabilities.

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