

<b><u>Policy # 2</u></b>	
<b>SUBJECT:</b>	WIOA Adult and Dislocated Worker Eligibility Determination and Registration
<b>DATE ISSUED:</b>	July 14, 2016
<b>DATE EFFECTIVE:</b>	July 1, 2016
<b>REVISION DATE:</b>	September 15, 2021

**REFERENCES:** 20 CFR §680.110, §680.120, §680.130, and §680.210, WIOA TEGL 3-15, WIOA Sec. 134, WIOA Section 3; WFWV Policy 2-16.

**BACKGROUND:** Eligibility for services relates to local determinations about the individual’s need for and ability to benefit from services. A WIOA participant is an individual determined to be eligible to participate and who receives one or more WIOA-funded service(s).

Registration is the process for collecting information to support a determination of eligibility. This information may be collected through methods that include electronic data transfer, personal interview, or an individual’s application.

Participation occurs after the registration process of collecting information to support an eligibility determination and begins when the individual receives a staff assisted WIOA service, which does not include self-service or informational activities.

Adults and Dislocated Workers who receive services funded under Title I, other than self-service or informational activities must be registered and must be a participant.

**ACTION:** WDB-KC will adhere to the following eligibility criteria as determined by DOL as follows (WDB-KC Policy #1):

Eligibility for Career Services:

Adults:

1. Must be a U.S. citizen or otherwise legally entitled to work in the U.S.,
2. Must be 18 years of age or older, and
3. Must be registered with Selective Service (if applicable)

Dislocated Workers:

1. Must be a U.S. citizen or otherwise legally entitled to work in the U.S., and
2. Must be 18 years of age or older, and
3. Must be registered with Selective Service (if applicable), and

4. Must meet the Dislocated Worker definition under WIOA Sec. 134(c)(3)(A):

Eligibility for *Training Services* for Adults and Dislocated Workers:

Under WIOA Sec. 134(c)(3)(A) training services may be made available to employed and unemployed adults and dislocated workers who:

- A. A one-stop operator or one-stop partner determines, after an interview, evaluation, or assessment, and career planning are:
  - a. Unlikely or unable to obtain or retain employment that leads to economic self-sufficiency or wages comparable to or higher than wages from previous employment through career services;
  - b. In need of training services to obtain or retain employment leading to economic self-sufficiency or wages comparable to or higher than wages from previous employment; and
  - c. Have the skills and qualifications to participate successfully in training services;
- B. Have selected a program of training services that is directly linked to the employment opportunities in the local area or the planning region, or in another area to which the individuals are willing to commute or relocate;
- C. Are unable to obtain grant assistance from other sources to pay the costs of training; and
- D. If training services are provided through the adult funding stream, are determined eligible in accordance with the State and local priority system (WDB-KC Policy #1).